

Ready Set Agile

School Catalog

NextGenTalent Lab Program

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Certificate of Registration Number: 2347

"The State Board of Career Colleges and Schools has registered Ready Set Agile. This catalog is certified as true and correct in content and policy."

I. GENERAL INFORMATION

Mission and Philosophy

Ready Set Agile specializes in helping organizations strengthen their talent pipeline through practical mentorship and Agile thinking. We bridge the gap between learning and doing, enabling new hires to ramp up quickly and deliver high-value performance.

Accreditation and Approvals

Ready Set Agile delivers industry-recognized training from institutions such as Scrum.org and Accentient. However, the school is not currently recognized by a national or regional accrediting body recognized by the U.S. Department of Education.

School Calendar 2026

The program operates on a 16-week immersive cycle.

- **Spring Term:** May 4, 2026 – August 21, 2026
- **Fall Term:** August 31, 2026 – December 18, 2026

Legal Holidays Observed (No Classes): New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

II. TUITION AND FINANCIAL POLICIES

Schedule of Fees

- **Registration Fee:** \$125.00 (Due upon enrollment)
- **Monthly Tuition:** \$7,500.00
- **Total Program Cost:** \$30,125.00 (Includes all labs and materials)

Tuition Refund Policy (In Compliance with Ohio Administrative Code Rule 3332-1-10)

Acceptance and Applicability

If a student is not accepted into the training program, all monies paid shall be refunded. Refunds for books, supplies, and consumable fees shall be made in accordance with applicable Ohio Administrative Code requirements.

Payment Responsibility

Tuition and program fees may be paid by the student or by an employer or other third-party funding partner. Any applicable refunds will be issued to the original payor in accordance with this policy.

Billing Structure

The NextGen Talent Lab program is billed on a monthly basis. Each billing month constitutes a defined instructional period. Refund eligibility is determined by the percentage of the current billing month completed at the time of withdrawal. Completed billing months are not eligible for refund.

Refund Schedule

Refunds for tuition and refundable fees shall be determined as follows:

- A student who withdraws before the first class session and after the applicable five-day cancellation period shall be obligated for the registration fee.
- A student who begins instruction and withdraws before fifteen percent (15%) of the current billing month is completed shall be obligated for twenty-five percent (25%) of the tuition and refundable fees for that billing month, plus the registration fee.
- A student who withdraws after fifteen percent (15%) but before twenty-five percent (25%) of the current billing month is completed shall be obligated for fifty percent (50%) of the tuition and refundable fees for that billing month, plus the registration fee.
- A student who withdraws after twenty-five percent (25%) but before forty percent (40%) of the current billing month is completed shall be obligated for seventy-five percent

(75%) of the tuition and refundable fees for that billing month, plus the registration fee.

- A student who withdraws after forty percent (40%) of the current billing month is completed shall not be entitled to a refund for that billing month.

Additional Conditions

Students are not eligible for refunds for any completed billing months of the program term. Students are also not eligible for refunds for completed classes delivered through third-party providers or certification affiliates.

Refund Processing

All refunds will be issued within thirty (30) days of the determination of withdrawal. Upon withdrawal, the student agrees to forfeit access to instructional materials and resources for any incomplete portions of the program that have been issued.

III. ACADEMIC POLICIES AND REGULATIONS

Entrance Requirements

Applicants must be early-career professionals or employees, demonstrate a working knowledge of software development (freeCodeCamp certificate or similar), and demonstrate a commitment to Agile mentorship. Minimum of a High School Diploma or GED is required

Enrollment Dates

Enrollment applications are accepted year-round. Applications must be finalized at least seven (7) days prior to the term start date.

Attendance, Leave, and Makeup Work

Students are expected to attend 100% of scheduled team rituals.

- **Absences:** Any absence must be reported to the mentor. Missing more than 10% of clock hours may result in academic probation.
- **Leave of Absence (LOA):** A student may request one LOA per program for medical or personal emergencies, not to exceed 30 days.
- **Makeup Work:** Students must complete all missed labs and pairing sessions within 7 days of returning to maintain progress.

Grading System and Satisfactory Progress

Academic progress is evaluated monthly.

- **Complete:** Completes labs and attends team rituals.
- **Incomplete:** Fails to meet 70% benchmark or misses rituals.
- **In Progress:** The student is currently attending this course
- **Withdrew:** the student voluntarily withdrew from this activity
- **Canceled:** The student was removed from this activity by the school

Suspension, Termination, and Re-entrance

The school reserves the right to terminate a student for unsatisfactory progress, violation of conduct policies, or non-payment. Students dismissed for unsatisfactory progress may apply for re-entrance after 90 days with Director approval.

Granting of Credit

Ready Set Agile does not generally accept transfer credits. Granting of credit for previous training or experience is evaluated case-by-case and requires a technical assessment.

IV. PROGRAM OF STUDY

NextGen Talent Lab Workforce Enablement Program

Total Clock Hours: 100

Program Length: 16 Weeks

Credential Awarded: Certificate of Completion

Program Description: An immersive experience focused on transforming emerging professionals into high-performing IT team members. The curriculum utilizes evidence-based Agile practices and AI-integrated workflows to bridge the gap between academic learning and production-grade software delivery.

Course Sequence & Descriptions

Program Sequence Disclaimer

The following course sequence represents a typical pathway for a participant pursuing a software delivery and software leadership track within the NextGen Talent Lab Workforce Enablement Program. The specific sequence, content emphasis, and allocation of instructional activities may vary based on the agreed-upon goals of the student, the employer or opportunity partner, and the evolving needs of the organization. Final program structure is established through a discovery and planning process prior to enrollment, and instructional activities may be adjusted to ensure alignment with business objectives, role expectations, and demonstrated learner progress while maintaining the total required clock hours.

Phase 1: Intensive Training (Month 1 | 40 Clock Hours)

Phase Goal: Establish foundational Agile, engineering, and collaboration skills while orienting the participant to real-world team workflows and expectations.

- **Applying Professional Scrum for Software Teams (APS-SD):** (24 Hours) A hands-on course where students work in a Sprints to build a software product. Covers Scrum framework, backlog refinement, and collaborative development.
- **GitHub Team Enablement Workshop:** (3 Hours) Focuses on version control, pull request workflows, and team collaboration within the GitHub ecosystem.
- **Jira for Agile Teams:** (8 Hours) Practical application of Jira for tracking work, managing boards, and understanding team velocity and reporting.
- **Individual 1:1 Mentorship & Guided Check-Ins:** (7 Hours) High-touch, one-on-one mentorship focused on onboarding, goal alignment, feedback, and daily progress support during the initial learning phase.

Phase 2: Guided Practice (Month 2 | 30 Clock Hours)

Phase Goal: Apply foundational skills to real work through guided execution, feedback, and experimentation while gradually reducing reliance on direct instruction.

- **AI for Software Teams:** (4 Hours) Teaches role-specific AI skills for Product Owners and Developers, focusing on generative tools for discovery and planning.
- **Building Software with AI:** (4 Hours) A lab-based course where developers use GitHub Copilot and ChatGPT to design and ship features in a live codebase.
- **Agile Engineering Foundations:** (2 Hours) Introduction to Test-Driven Development (TDD) and clean code principles under mentor supervision.
- **Individual 1:1 Mentorship & Feedback Sessions:** (20 Hours) Structured mentorship focused on reviewing work-in-progress, reinforcing engineering practices, and guiding decision-making while reducing dependency.

Phase 3: Independent Work (Month 3 | 20 Clock Hours)

Phase Goal: Demonstrate increasing autonomy by owning outcomes, making informed decisions, and aligning technical work with product and business objectives

- **Professional Scrum Product Owner (PSPO):** (6 Hours) Deep dive into maximizing the value of the product, backlog management, and stakeholder engagement.
- **CI/CD & Automation Fundamentals:** (4 Hours) Hands-on training in Azure Pipelines and GitHub Actions to automate software testing and deployment.
- **Individual 1:1 Mentorship & Outcome Review:** (10 Hours) Periodic mentorship sessions focused on outcomes, problem-solving strategies, and alignment with business needs rather than task execution.

Phase 4: Full Autonomy (Month 4 | 10 Clock Hours)

Phase Goal: Operate as a fully contributing team member capable of independently delivering value, adapting to change, and planning ongoing professional growth.

- **Advanced Developer/DevOps Workshop:** (4 Hours) A capstone-style lab where students independently execute tasks end-to-end, integrating fully into team delivery processes.
- **Individual 1:1 Mentorship Transition Session:** (6 Hours) Final mentorship session focused on career ownership, growth planning, and successful transition to full autonomy within the organization.

V. FACULTY AND ADMINISTRATION

John Riley – Program Director & Lead Instructor

- **Qualifications:** 30+ years of IT delivery experience; Certified Scrum Trainer; B.S. in Computer Science at The Ohio State University.
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VI. GRIEVANCE PROCEDURE

1. Students should first discuss concerns with their Mentor or Lead Instructor.
2. If unresolved, submit a formal written grievance to the **School Director**.
3. If the student remains dissatisfied with the school's response, they have the right to contact the State Board: **Executive Director, State Board of Career Colleges and Schools** 30 East Broad Street, Suite 2481, Columbus, OH 43215 **Toll-Free:** 877-275-4219 | **Phone:** 614-466-2752